



1. **Home** - This will bring the evaluator to the home dashboard when clicked. It is one of the six navigation buttons that is available on all screens.
2. **Teachers** - This will take the evaluator to the teachers profile section when clicked. It is one of the six navigation buttons that is available on all screens.
3. **Evaluations** - This will take the evaluator to the evaluations section when clicked. It is one of the six navigation buttons that is available on all screens
4. **Rubrics** - This will take the evaluator to the rubrics section when clicked. This is where you would setup a rubric and configure the details of that rubric. It is one of the six navigation buttons that is available on all screens.
5. **Settings** - This will take the evaluator to the settings section when clicked. It is one of the six navigation buttons that is available on all screens.
6. **Reports** – This will take the evaluator to the reports section when clicked. It is one of the six navigation buttons that is available on all screens.

7. This section provides a list of teachers that the evaluator has access too based on permissions. It also provides a list of evaluations the evaluator has created for the current year.
8. **Evaluations** - This section provides a list of evaluations created for the current year, a list of evaluations in progress, a list of formals, in-formals and summative.
9. This filter option allows the evaluator to filter this list of evaluations by school, account and only my evaluations.
10. The + button allows the evaluator to add an evaluation; the evaluator can select formal, informal or summative evaluation type.
11. **My Notifications** - This section provides a list of the evaluator’s current notifications; the evaluator has the option to delete these notifications from this screen.
12. **Logout** – This is where you click to logout of EvaluWise
13. **Upcoming Observations and Conferences** - This section shows upcoming observations and conferences that are scheduled by date. The user may scroll in order to see more scheduled events and click on the event to go directly to it from the home screen.
14. **Recently Accessed Evaluations** - This section displays evaluations that the user most recently worked on. The user may scroll through the evaluations and click on the evaluation to go directly to it from the home screen.
15. **Manage Reminders/Notices** – This section allows the evaluator to setup reminders or notices that can be sent to all teachers or by group/school as a notification.
16. **Manage Org Files** – This option allows the evaluator to upload district documents for all teachers to have access to review from the Teacher Dashboard.